

Freelance Teacher of English

Date: March 2025

Location: Budapest, European Union, HU

Company: British Council

The British Council builds connections, understanding and trust between people in the UK and other countries through arts and culture, education and the English language.

We work in two ways – directly with individuals to transform their lives, and with governments and partners to make a bigger difference for the longer term, creating benefit for millions of people all over the world. We help young people to gain the skills, confidence and connections they are looking for to realise their potential and to participate in strong and inclusive communities. We support them to learn English, to get a high-quality education and to gain internationally recognised qualifications. Our work in arts and culture stimulates creative expression and exchange and nurtures creative enterprise. We connect the best of the UK with the world and the best of the world with the UK.

These connections lead to an understanding of each other's strengths and of the challenges and values that we share. This builds trust between people in the UK and other nations which endures even when official relations may be strained. We work on the ground in more than 100 countries.

Location: Budapest, Hungary

Duration: Academic Year (September-August), renewable

Working hours: Teaching typically takes place on weekday mornings, evenings, Saturday mornings and afternoons. Teaching hours and shifts are allocated based on teacher availability and operational needs, however willingness to teach on Saturdays and young learners is essential.

Salary: There are 3 points on the slide pay scale. These range from 7040 HUF per 60 minutes to 7505 HUF per 60 minutes depending on experience and qualifications. Above these, there are also slight increases in hourly rates when teaching at an offsite premises or on a Saturday. Above this, an extra fee is paid to a teacher covering another teacher's lesson.

Role Context and Purpose: We are looking for freelance teachers to work with our academic and teaching teams in the delivery of lessons and services in Budapest Teaching Centre including our offsite location. Candidates should have a desire to work with a global leader in English teaching with access to professionally recognised training. A keen interest in working with young learners is desirable.

Budapest Teaching Centre delivers courses at all levels to both adults and children from 5 to 17 years old. Our adult courses are delivered from our main location in the city centre and our young learner courses from our off-site location in Buda. We also have a small number of corporate clients, delivering courses both face to face and online.

There are two 16-week semesters and summer courses for young learners and three 12-week terms for adults. We run General English and Cambridge Exam courses and IELTS courses on-site.

Responsibilities:

- Plan, prepare and deliver a pre-agreed number of hours of high-quality English language teaching. This could include both adult and young learners.
- Monitor progress and provide regular feedback to help manage students' performance throughout the course, and actively promote learner autonomy.
- Contribute to the development, evaluation, and improvement of English language courses, materials and related services, in order to meet students' needs, by actively working as a member of the teaching team.
- Complete teaching related administrative tasks to specified standards.
- Ensure safeguarding and guidelines are applied and upheld in line with standards and policy for the following areas: Child protection and adult safeguarding; Equality, Diversity, and Inclusion; Safety and Security.

A freelance teacher will be given one or more classes. They must be able to cover the full-term teaching schedule for this / these classes. For example, a class every Saturday at 9:00-12:15 for the full sixteen-week term. There will also be stand-by and long-term cover work available with the possibility of work in the summer.

Requirements:

- Applicants must have the right to live and work in the EU. We are unable to secure work permits for non-EU nationals. This extends to British citizens post-Brexit.
- All applicants need to apply for a police check from their current and previous country of residence. This needs to be completed prior to post.

- Applicants will be employed as outside contractors. Therefore, they must be established as self-employed with the Hungarian authorities prior to post.

Qualifications:

Essential: First Degree (or equivalent); Cambridge CELTA/Trinity Cert TESOL (Core) or PGCE/ TEFL

Desirable: CELTYL or TYLEC; DELTA or Dip TEFL/TESOL (Higher); MA TESOL (or equivalent)

Skills:

Essential: High proficiency in English i.e. CEFR level of C2/ IELTS Band 8+ in each of 4 sections of the academic module

Desirable: proficient in online delivery using MS Teams or similar platforms

Experience:

Essential: e; Experience in teaching at least two of the relevant age groups or significant experience in teaching one age group with a strong desire to gain experience in others

1. Primary Young Learners: 6 to 11 years old (200+ hours)
2. Secondary Learners: 12 to 17 years old (200+ hours)
3. Adults General English (400+ hours teaching class sizes of 4 or more)

Desirable: Young Learners aged 6 or younger (100+ hours); Experience in all of the age groups (800+ hours); Experience in teaching Exam Preparation courses (Cambridge and/or IELTS) to both adults and young learners (200+ hours)

Please be aware that 1 to 1 tuition will not be considered as relevant teaching experience.

We will contact and interview suitable candidates as they apply. To apply please submit your CV and cover letter to: information@britishcouncil.hu

Equality Statement

The British Council is committed to a policy of equality and to valuing diversity and is keen to reflect the diversity of the societies in which we work at every level within the organisation. We welcome applications from all sections of the community. We aim to abide by and promote equality legislation by following

both the letter and the spirit of it to avoid unjustified discrimination, recognising discrimination as a barrier to equality of opportunity, inclusion and human rights. All staff worldwide are required to ensure their behaviour is consistent with our policies.

The British Council has Disability Confident Employer Status. We offer a guaranteed interview scheme for disabled applicants who meet the essential criteria for the role. Applicants are encouraged to highlight any specific requirements or adjustments needed to enable participation in the recruitment process.

The British Council is committed to safeguarding children, young people and adults who we work with.

We believe that all children and adults everywhere in the world deserve to live in safe environments and have the right to be protected from all forms of abuse, maltreatment and exploitation as set out in article 19, UNCRC (United Nations Convention on the Rights of the Child) 1989.

Appointment to positions where there is direct involvement with vulnerable groups will be dependent on thorough checks being completed; these will include qualification checks, reference checks, identity & criminal record checks in line with legal requirements and with the British Council's Safeguarding policies for Adults and Children.